

~~CIA INTERNAL USE ONLY~~MEETINGS 3-7
file

TO: Chief, Geographic Research *WES* 14 March 1958
FROM: Chief, Map Library Division
SUBJECT: Answer to Item 7b, Ch/G Staff Meeting of 25 February 1958:
Routed Intelligence Documents

1. ACTION TAKEN

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The subject was discussed by [REDACTED] with all D/GL personnel within two days of the staff meeting. Most of the reports in question are routed to the Procurement Branch; personnel were urged not to hold any routed documents. If a document is of continuing interest to any person in D/GL, that person will be responsible for contacting others on routing to notify them that it is being held, or, they will make a rapid reproduction and forward the routed copy.

2. STATUS OF ROUTING SYSTEM

A few salient features of this whole problem should be pointed out:

- a. Of approximately 10,000 documents a month received in GRA, only about 5% are seen by D/GL personnel.
- b. Of the 5% seen by D/GL, most are routed first to other GRA Divisions. Exceptions are: 1) all ICA material goes to Domestic Procurement first; 2) all OO/C reports go to Domestic Procurement first (about 75% of OO/C reports are not routed; are retention copies); 3) all reports dealing with aerial mapping photography go to Domestic Procurement first; 4) an unknown percentage of reports transmitting maps and related material are sent first to Area Desks.
- c. Of all material coming into the GRA, only cables and telegrams and some serial publications are current, i.e., less than several weeks to several months old.
- d. A spot check in Procurement Branch on 26 February 1958 revealed that there were 39 routed documents on hand - 20 had already been seen by GG; 19 had not. The majority of the 19 not seen were simple transmittals of maps; no substantive intelligence content. Of nine reports containing intelligence information, not seen by GG, more than half had been reported to researchers in CG by phone. (Many area desk officers have working arrangements with GG personnel.)

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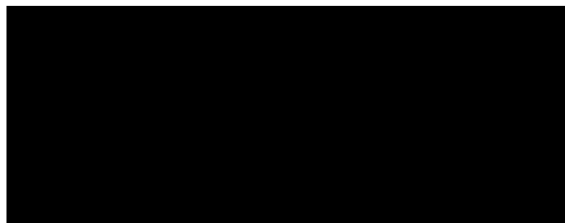
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3. Factors which dilute the concern over the very few reports in question: reports are back-logged in Info Control, in ORR, in OCR and in other agencies; many reports are months in routing in other parts of ORR.

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